



University Assessment Committee

Minutes

Monday, February 24, 2020

2:00-3:00

West Hall 1002

www.valdosta.edu/uac

Mission Statement

To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.

Members Present: Michael Black, Terence Sullivan, Aubrey Fowler, Natalie Kuhlmann, Fanhoe Nie, Michele Blankenship, Pepper Croft, Yvonne Landers, Hanae Kanno, Sudip Chakraborty, Michael Holt, Niki Turley, Peggy Moch

Members Absent: Deborah Robson, Jane Kinney

Michael Black called the meeting to order at 2:03pm in West Hall 1002.

I. Approval of January 29, 2020 minutes (emailed and handout). Minutes were approved with no corrections. They will be posted on the UAC website.

II. Continuing Business

- Review of IERs and IEPs
 - Access reports and plans through the V:\ drive shared folder
 - UAC reviews are due by December 15, 2019
 - 84 have been done (as of 02/24/20)
- Committee members discussed the need to revise the online Qualtrics evaluation form.
- Suggested that we better emphasize to units to include data from prior year.
- Missing IERs and IEPs (as of 01/28/2020):
 - MBA, Healthcare Administration, Management, Dean's Office College of the Arts, Social Equity
 - M. Black will follow-up with these units to request reports, again.
- SACSCOC Self-Study status report
 - Committee is working on the narratives and collecting evidence. We have 558 pages of written narrative which links to 1690 files of evidence. We are adhering to our schedule to have the self-study written by the end of Spring 2020.
 - Timeline posted at <https://www.valdosta.edu/administration/sacs/reaffirmation-of-accreditation-timeline.php>
- QEP Development Committee status report
 - Committee has met numerous times and is developing a guiding document to help us design our next QEP. On schedule to have a QEP drafted by the end of Spring 2020.
 - Information will be posted at <https://www.valdosta.edu/administration/sacs/gep/>
- M. Black, S. Wilfred, and T. Grove attended AAC&U 2020 conference on General Education, Pedagogy, and Assessment Feb. 20-22. (<https://www.aacu.org/conferences/gened/2020>)



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- N. Turley demonstrated and explained the Student Affairs spreadsheet to collect for IERs and IEPs. The committee was receptive.
- Committee members reviewed and edited completed SACSCOC narratives for our self-study, specifically 9.7, 9.3, 6.4, 10.7, 2.1, 4.2, 10.5, 9.5, 10.2, 4.1, 5.2, 6.2, 5.1, 9.4, 9.2, 10.3, 3.1.

III. Announcements/Workshops

APL nextED

- March 10, 2020 4:00-5:00pm, Odum Library New Media Center 1370
- April 15, 2020 4:00-5:00pm, Odum Library New Media Center 1370
- May 11, 2020 4:00-5:00pm, Odum Library New Media Center 1370
- June 11, 2020 4:00-5:00pm, Odum Library New Media Center 1370
- July 7, 2020 4:00-5:00pm, Odum Library New Media Center 1370

SmartEvals

- March 10, 2020 2:30-3:30pm, Odum Library New Media Center 1370
- April 15, 2020 2:30-3:30pm, Odum Library New Media Center 1370
- May 11, 2020 2:30-3:30pm, Odum Library New Media Center 1370
- June 11, 2020 2:30-3:30pm, Odum Library New Media Center 1370
- July 7, 2020 2:30-3:30pm, Odum Library New Media Center 1370

Spring USG RACEA Meeting April 30-May 1, 2020, Cordele, GA

Assessment Institute October 25-27, 2020, Indianapolis

IV. UAC Meeting Schedule for Spring 2020:

- March 27, 2020, 1:00-2:00, West Hall 1002
- April 22, 2020, 12:00-1:00, West Hall 1002

V. Adjourn

The meeting adjourned at 2:45pm.